



*Joseph M. Smith
Community Health Center*

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www.jmschc.org

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Position Available

The *Joseph M. Smith Community Health Center* is now accepting applications for the following position:

APPLICATIONS ANALYST

Thriving community health center in Metro-Boston seeks experienced Data Analyst to become a key member of the IT Team and participate in the implementation of an Electronic Dental Records (EDR) system. Working as a part of the IT Team, this roles involves supporting the suite of integrated NextGen practice systems: Electronic Practice Management (EPM) and Electronic Health Records (EHR). This individual will interface with administrators, managers and clinicians with the goal of identifying and documenting requirements that support the implementation and continuous development of the Health Center's practice systems. He/she will ensure that clinical, financial and operational data are integrated and managed well and flow efficiently, and will work to optimize clinicians and operations workflows. The candidate will be responsible for designing data mining systems, and for designing reports and perform data analysis related to all aspects of the Health Center's activities.

Requirements

- Excellent written and verbal communication skills
- Proficiency with SQL and construction of stored procedures
- Proficiency with Crystal Reports and Microsoft Access
- Familiarity with healthcare data analysis and HIPAA
- Familiarity with project management
- Familiarity with health care environment
- Experience with Microsoft operating systems
- Ability to read and create UML diagrams
- Motivated, organized, committed to continuous improvement and learning.
- Ability to work in a complex, dynamic environment.
- Exceptional troubleshooting and problems solving skills.
- Ability to work independently and with other team members
- College degree in Information Systems or equivalent

Desirable

- Prior exposure to NextGen EPM or EHR systems preferred
- Understanding of HL7
- Familiarity with data representation formats

Interested candidates should send resume to: Human Resources at 564 Main St. Waltham, MA 02525 or fax to (781) 693-3817 or email to hr@jmschc.org.

Joseph M. Smith Community Health Center is an Equal Opportunity & Affirmative Action Employer